



# Wedding Request Form

**Thank you for your interest in the South Shore Conference Center. Our event staff would be happy to work with you on scheduling your special day. Please take a moment to fill out the request form and we will contact you.**

**Contact Information:**

\_\_\_\_\_  
Bride and Groom's Full Name

\_\_\_\_\_  
Main Contact

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Cell/Alternative Phone

\_\_\_\_\_  
Email Address

Best way to be reached: (Circle) Telephone Cell Email

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

**Secure Your Date:**

\_\_\_\_\_  
Wedding Date Requested

\_\_\_\_\_  
Proposed Location of Ceremony

Estimated Number of Guests: \_\_\_\_\_ Ceremony \_\_\_\_\_ Reception

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**South Shore Conference Center**  
**218.333.4499**