

**Hampton Inn & Suites Greenville/Spartanburg I-85**  
 108 Spartangreen Blvd  
 Duncan, SC 29334  
 864-486-8100  
 www.spartangreensuites.hamptoninn.com



**HAMPTON INN & SUITES GREENVILLE/SPARTANBURG I-85**



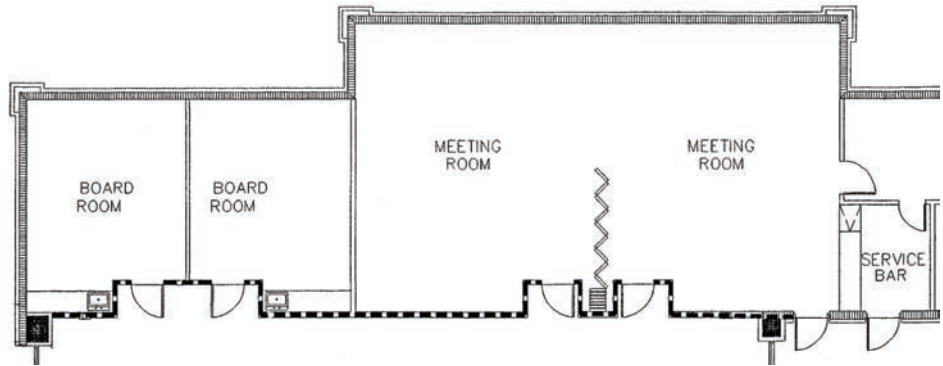
**HOTEL & ROOM AMENITIES**

- Free Hot Breakfast & Coffee
- Free WiFi
- Business Center
- Free Airport Shuttle (7 am - 10 pm daily)
- Fitness Center
- Outdoor Swimming Pool
- 24 Hour Market
- Flat Screen TV with HBO
- Coffee Maker
- Iron & Ironing Board
- Large Work Desk

**MEETING & EVENT VENUE**



Outside Catering Allowed  
 Large, Flexible Meeting Space  
 Variety of Seating Options  
 Allows for Breakout Session  
 Located along I-85  
 Ideal Venue for Meetings  
 Earn Hilton Honors Event Planner Points



Meeting Room	Total Sq Ft	Room Size	Ceiling Ht	Classroom	Theater	Banquet 10	Reception	Conference	U-Shape	H-Square
Palmetto Room	330	15.00' x 22.00'	9	15	15	12	n/a	12	12	12
Spartangreen	1,242	27.00' x 46.00'	12	50	80	80	n/a	n/a	40	45
Spartangreen 1	621	27.00' x 23.00'	12	25	40	30	n/a	n/a	20	n/a
Spartangreen 2	621	27.00' x 23.00'	12	25	40	30	n/a	n/a	20	n/a
Tyger River Room	330	15.00' x 22.00'	9	n/a	n/a	n/a	n/a	8	n/a	n/a

Available Amenities: Projector, Flip Chart, Markers, DVD Player, Podium, Notepads & Pens, Projection Screen, White Board

## BOOK ONLINE / PHONE

With our online booking tool, you'll be able to quickly book our meeting room and up to 25 guest rooms.

Not ready to book online? Feel free to reach out to our hotel to speak direct with a sales representative.

## GUEST LIST MANAGER

With Guest List Manager you'll have online access to your event information 24/7, whether you booked your event online or directly.

View, download or print a guest list to keep track of the rooms for your event, plus review attendees and their reservation status.

## CUSTOM WEB PAGE

For groups that want a hassle-free way to coordinate accommodation, HiltonLink gives guests control of their own arrangements, enabling them to book online, day or night, using the special rate secured with the hotel.

Whether you're gathering to concept fresh ideas or strategize a new direction, we can help make your next business meeting successful!

## GETTING STARTED

### Booking Your Event

**STEP 1:** Visit us at [www.spartangreensuites.hamptoninn.com](http://www.spartangreensuites.hamptoninn.com)

**STEP 2:** Select **Plan an Event**, then look for the **Check Availability** button under **Start Planning Your Event**.

**STEP 3:** Enter your **Hilton Honors** Number or Enroll in Hilton Honors

If you already have an Honors account, select "Sign In" on the top right portion of the screen. If you do not have a Hilton Honors profile, select "Join." These actions will open up a new website. Follow the instructions, and once complete, close the Honors website and continue with our hotel's e-Events booking website.

**STEP 4:** Check the appropriate boxes for **Guest Rooms** or **Meeting Space**.

**STEP 5:** Enter your event start and end dates, the number of attendees and/or guests, and other required information. When you are ready, click the **Search Hotel** button.

**STEP 5:** If our hotel is available to be booked online on the date you requested, you will be guided through booking your event, step by step.

**STEP 6:** If online inventory is not available on the date you have requested, you may try a different date or contact us directly by submitting an online **Pricing Request**.

**STEP 7:** Review the confirmation screen for accuracy and **Terms and Conditions** of your event before accepting. When you are ready, enter your **credit card information** to complete your booking.

**That's it!** You will receive a detailed confirmation via email. Please save this confirmation for future reference. If you need to change any portion of your event booking, please contact us directly.

### Managing Your Guest Rooms

Now that you've booked your event with us, managing your guest rooms online is a snap. There are two easy ways to fill and track your available guest rooms:

**STEP 1: Customize a web page** for your event and direct your guests to secure their own rooms.

Visit [www.hilton.com/groupage](http://www.hilton.com/groupage) to get started. You will need the numeric Group Code provided to you on your event confirmation, the **Hotel Name** and the **dates** of your event.

**STEP 2:** You can also use **Guest List Manager** to view, add, change or cancel reservations for your group. Book reservations on behalf of your guests, keep tabs on room counts and cancellations, and see who has booked their own room. To begin, visit [www.hilton.com/glm](http://www.hilton.com/glm).



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